

STANDARD LETTER FOR NOTIFYING DOWNSTREAM LAND OWNERS

(ENGINEERING FIRM LETTERHEAD)

(NAME)
(ADDRESS)

Re: Stormwater Management Concept Plan
for (Subdivision or Project Name)
M-NCPPC Plan Number 1-()

Dear (Addressee):

In accordance with Montgomery County Executive Regulation 702AM, this letter is to notify you of the above referenced application to the Montgomery County Department of Permitting Services (DPS). This application is for approval of a stormwater management concept plan, which may or may not be a part of a preliminary plan of subdivision. Copies of the preliminary plan (if applicable) and the proposed stormwater management concept plan are enclosed.

The stormwater management concept plan will be acted upon by DPS prior to action by the Montgomery County Planning Board on the Preliminary Plan of Subdivision (if applicable), or prior to the review of detailed development plans. You, as an adjacent/downstream landowner, may provide in writing to DPS any information which is pertinent to the proposed stormwater management concept plan, and which you think should influence action taken by DPS. Written comments must be addressed to:

Richard R. Brush, Manager
Montgomery County Department of Permitting Services
Water Resources Section
255 Rockville Pike, 2nd Fl.
Rockville, MD 20850-4166

Comments must be delivered within three weeks of receipt of this notice which has been sent by Certified Mail. Comments received from landowners will be considered in the review of the stormwater management concept plan.

Sincerely,

(YOUR NAME)

Enclosures (LIST)